



international
and private schools
education forum

IPSEF Middle East, Dubai, UAE

1 March 2012

IPSEF Asia, Kuala Lumpur, Malaysia,

6-7 March 2012

Delegate Booking Form

Part 1 First Delegate Details

Title _____ First name _____ Family name _____

Job title _____

Company/school _____

Address _____

Country _____ Postcode/zip _____

Email _____

Telephone: Country code _____ Number _____ Mobile _____

Fax: Country code _____ Number _____

For additional delegate places see part 3

Part 2 Company Details

Please indicate your business type:

Educator Ministry of education School management company

School owner Architect or construction School supplies company

Legal or Finance Other – please specify _____

If you are a school owner/operator please state number of schools and pupils

Where did you hear about IPSEF? _____

Please note: IPSEF Middle East and IPSEF Asia will be conducted in English

Fax back completed form to : +44 (0)20 7100 8402
or Email completed form to: mark@methodinternational.com

Part 3 Payment Details

I wish to pay by:

Credit card – see below. Note: all credit card payments will be subject to a 3% charge

Please **invoice** me quoting the following purchase number/reference

Bank transfer to IBAN GB26MIDL40062111819399

CONFERENCE FEES:

Conference	Date	Fee	Conf. Code
IPSEF Middle East Dubai, UAE	Thurs 1 March 2012	£275	DXB
IPSEF Asia Kuala Lumpur, Malaysia	Tues 6 - Wed 7 March 2012	£475	KUL

Delegate names:

	Name	Job Title	Conf. Code
1			
	Email		
2			
	Email		
3			
	Email		

Please insert relevant conference package code (DXB, KUL)

Prom Code

CARD DETAILS

Card Type: UK Maestro / Visa debit Visa Mastercard Expiry date

Card Number _____ Security Code

Name on Card _____

Signature _____ **Total excluding 3% charge** £

Please advise names and address to send invoice to if different from the person/details in part 1

Name _____ Company/school _____

Address _____

Country _____ Postcode/zip _____

Signature _____ Date _____

TERMS AND CONDITIONS

CANCELLATIONS/SUBSTITUTIONS We understand that sometimes you are unable to attend, in which case we are happy to welcome a substitute delegate. Please let us know as soon as possible in writing to confirm this to the organiser. Should a substitution not be possible, cancellations made before 29/1/12 will be charged at 50% of invoice total. After this date, the full rate is payable. Bookings received less than two weeks before the conference date can only be paid by credit card. Cancellations and substitutions must be made in writing.

The organisers reserve the right to make alterations to the conference programme, venue and timings at any time. Method International and UK Trade & Investment will comply with all data protection legislation and will not share personal details outside of these organisations

Method International 8.01 Alaska Buildings, 61 Grange Road, London SE1 3BG t +44 (0)20 7394 1060 e mark@methodinternational.com
VAT registration number 123 4237 50. Registered company number 6516639. Reg address: Sandall House, 230 High St, Herne Bay, CT6 5AX